

Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Selectmen Agenda
Regular Meeting @ 7:00 PM
Thursday, August 21, 2014
Colchester Town Hall
Meeting Room 1**

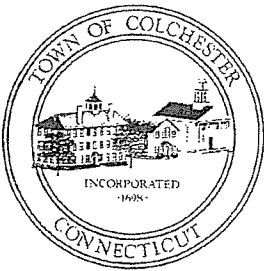
RECEIVED
COLCHESTER, CT
2014 AUG 18 PM 2:21
NANCY A. BRAY
TOWN CLERK

Nancy A. Bray

2014 AUG 18 PM 2:21

RECEIVED
COLCHESTER, CT

1. Call to Order
2. Additions to the Agenda
3. Approve Minutes of the August 7, 2014 Board of Selectmen Regular Meeting
4. Citizen's Comments
5. Commendation: Fire Captain Dan Rowland
6. Boards and Commissions – Interviews and/or Possible Appointments and Resignations
 - a. Sewer and Water Commission – Matthew Cross Possible Appointment for a Three Year Term to expire on 6/30/2017
7. Budget Transfers
8. Tax Refunds & Rebates
9. Discussion and Possible Action on Colchester Tax Incentive Program Application
10. Discussion and Possible Action on Police Department Equipment Purchase Request
11. Discussion and Possible Action on Clean Energy Communities Pledge
12. Citizen's Comments
13. First Selectman's Report
14. Liaison Report
15. Adjourn



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Selectmen Minutes
Regular Meeting Minutes
Thursday, August 7, 2014
Colchester Town Hall – 7:00 PM
Meeting Room 1**

RECEIVED
COLCHESTER, CT
2014 AUG 11 PM 12:22
JANICE A. BRAY
TOWN CLERK

MEMBERS PRESENT: First Selectman Stan Soby, Selectman Denise Mizla, Selectman Rosemary Coyle, Selectman Bill Curran and Selectman Kurt Frantzen

MEMBERS ABSENT: None

OTHERS PRESENT: Jim Paggioli, Public Works Director; Adam Turner, Town Planner; Art Shiloksy, Rob Tarlov, Dottie Mrowka, Registrar; Maggie Cosgrove, CFO; Thomas Tyler, Matthew Cross, Bruce Fox, Gail Therian, Clerk and other citizens.

1. Call to Order

First Selectman S. Soby called the meeting to order at 7:02 p.m.

2. Additions to the Agenda –

S. Soby asked that the following item be added to the agenda as Item #16 - "Discussion and Possible Action on the Historic Documents Grant from the State Library." and the remaining agenda items be renumbered accordingly.

R. Coyle moved to add to the agenda as Item #16 "Discussion and Possible Action on the Historic Documents Grant from the State Library" and to renumber the agenda accordingly. Unanimously approved MOTION CARRIED.

3. Approve Minutes of the July 17, 2014 Commission Chairmen Meeting

R. Coyle moved to approve the Commission Chairmen Meeting minutes of July 17, 2014 as presented, seconded by K. Frantzen. Unanimously approved MOTION CARRIED.

4. Approve Minutes of the July 17, 2014 Board of Selectmen Meeting

B. Curran moved to approve the Regular Board of Selectmen Meeting minutes of July 17, 2014 as presented, seconded by R. Coyle Unanimously approved MOTION CARRIED.

5. Citizen's Comments- None

6. Boards and Commissions – Interviews and/or Possible Appointments and Resignations

a. Conservation Commission – Rebecca Ann Meyer Possible Appointment as an Alternate Member for a Three Year Term to expire on 10/31/2014

R. Coyle moved to appoint Rebecca Ann Meyer as an Alternate member of the Conservation Commission for a three (3) year term to expire 10/31/2014, seconded by D. Mizla. Unanimously approved. MOTION CARRIED

b. Ethics Commission – Charles Logan Possible Appointment for a Three Year Term to Expires on 11/1/2015

D. Mizla moved to appoint Charles Logan as a member of the Ethics Commission for a three (3) year term to expire 11/01/2015, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

c. Sewer and Water Commission – Matthew Cross to be Interviewed

Matthew Cross was interviewed.

d. Discussion and Possible Action on Appointments to the Charter Review Commission

The Board members each presented their choices for members of the Charter Review Commission. Discussion followed.

R. Coyle moved to appoint Gregg LePage to the Charter Review Commission for a one (1) year term, seconded by D. Mizla. Unanimously approved. MOTION CARRIED

D. Mizla moved to appoint Elizabeth Wagner to the Charter Review Commission for a one (1) year term, seconded by R. Coyle. Unanimously approved. MOTION CARRIED

D. Mizla moved to appoint Gary Siddell to the Charter Review Commission for a one (1) year term, seconded by B. Curran. Unanimously approved. MOTION CARRIED

R. Coyle moved to appoint Monica Egan to the Charter Review Commission for a one (1) year term, seconded by D. Mizla. Opposed: B. Curran All others in favor. MOTION CARRIED

R. Coyle moved to appoint Ursula Tschinkel to the Charter Review Commission for a one (1) year term, seconded by K. Frantzen In favor: R. Coyle, K. Frantzen and S. Soby Opposed: B. Curran and D. Mizla. MOTION CARRIED

S. Soby said that an organization meeting will be set up with the new Charter Review Commission members. He will present his draft of the charge for this Commission to the Board for their review and comments. A Board member will need to be appointed as Liaison to this Commission.

7. Budget Transfers -

R. Coyle had questions regarding two (2) transfers which Maggie Cosgrove, CFO answered.

D. Mizla moved to approve the transfers for the Fiscal year 2013/2014, seconded by B. Curran. Unanimously approved. MOTION CARRIED (see attached transfers)

R. Coyle moved to approve the transfers for the Fiscal year 2014/2015, seconded by K. Frantzen. Unanimously approved. MOTION CARRIED (see attached transfers)

8. Tax Refunds & Rebates - None

9. Discussion and Possible Action on Colchester Tax Incentive Program Application

Adam Turner, Town Planner, distributed copies of the Colchester Sports Arena proposal. He said that a Colchester Tax Incentive Program Application (CTIP) has been received and reviewed by the Economic Development Commission. He asked that the Board members review the information regarding the proposal and the memo regarding the CTIP application and forward any questions to him. The applicants will be present at the August 21, 2014 Board of Selectmen meeting to make their presentation. Discussion followed regarding the tax abatement figures, the benefits to the Town and the financing of this project.

No action taken.

10. Discussion and Update on the status of Tony's Junkyard

Adam Turner, Town Planner, told the Board that over the last three (3) years the Town has been working with the owner of Tony's junkyard to clean up the site. J. Gigliotti, Wetlands Enforcement Officer, presented a power point presentation showing the location of the site and the history of the land coverage. The presentation showed the condition of the site prior to the time a Wetlands permit was issued. He showed pictures of the cleanup operation and the current condition of the site. There are still several issues to resolve such as a final project summary and the environmental analysis and the removal of the erosion and sedimentation controls. The Board congratulated Adam Turner and Jay Gigliotti for their good work on this project.

11. Discussion and Possible Action on Police Department Equipment Purchase Request

S. Soby said that the Board of Finance did not take action at the Wednesday, August 6, 2014 meeting regarding the transfer of the funds from the sale of the DARE car. It had been discussed previously that a portion of the money from the sale of the DARE car would be used for drug awareness activities. He will meet with Sgt. Mercer on Friday, August 8th to discuss this.

No action taken.

12. Discussion and Possible Action on School Building Committee's Request for Architect's Fees.

R. Coyle explained, as the liaison to the School Building Committee, that the request for the \$27,000 appropriation was for the architect and his proposal. She said the \$3,000 appropriation would allow the Building Committee to produce informational materials.

R. Coyle motioned to approve the appropriation of \$27,000 for the Architectural services for a feasibility study for the William J. Johnston Middle School and that we also approve \$3,000 for the William J. Johnston Middle School Building

Committee for the development & production of informational materials. Items include, but not limited to, the following: communication materials, poster boards, handouts, pamphlets, printing and postage, seconded by D. Mizla. Unanimously approved. MOTION CARRIED

R. Coyle motioned to approve the contract with Tecton Architects and authorize the First Selectman to sign all appropriate documents, seconded by D. Mizla. Unanimously approved. MOTION CARRIED.

13. Discussion and Possible Action on Making Memories Grant

R. Coyle stated that this is an excellent program.

R. Coyle moved to approve the FY 2014-2015 Making Memories Grant and authorize the First Selectman to sign all necessary documents, seconded by B. Curran. Unanimously approved. MOTION CARRIED.

14. Discussion and Possible Action on East River Energy

R. Coyle moved to authorize First Selectman to sign the attached contract with East River Energy for the purchase of unleaded gasoline, diesel and heating oil for the contract period of July 22, 2014 through June 30, 2015, seconded by D. Mizla. Unanimously approved MOTION CARRIED

15. Discussion and Possible Action on Copier Lease

K. Frantzen moved to approve the lease of a new Canon copier with Ryan Business Systems, Inc. for the period September 1, 2014 through September 1, 2018 and authorize the First Selectman to sign all necessary documents, seconded by D. Mizla. Unanimously approved. MOTION CARRIED

16. Discussion and Possible Action on the Historic Documents Grant from the State Library

K. Frantzen moved to pass the following Resolution: RESOLVED: that Stan Soby, First Selectman, is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for a Historic Documents Preservation Grant, seconded by B. Curran. Unanimously approved. MOTION CARRIED

17 Citizen's Comments – None

18. First Selectman's Report

S. Soby told the Board that he and the School Building Committee worked with the architects focusing on specifics which include the HVAC system, technology infrastructure and energy efficiency and still work within the footprint as much as possible to reduce costs. The former Bacon Academy/CIS building will not be included in the project. S. Soby said that he met with Doug Knowlton, Chairman of the KX Consolidation and Mike Maniscalco, Town Manager of East Hampton to discuss the possibility of phasing in the costs of the consolidation over five (5) years. After this meeting the CEO's met to discuss their options. They will meet with Mayor McDaniel in Montville on Thursday, August 14th for further discussion on possible options. He said the Board of Finance discussed the creation of a survey going into the budget process and will be setting up a committee to work on this. Laurie Robinson, Chairman of the Zoning Board of Appeals, and who does this as part of her job, has volunteered to help on the development of the survey. The Board of Finance is working on the budget transfer policy. He said there was an incident at the Camp this week which was handled superbly by our Staff.

S. Soby updated the Board on the Absentee Ballot Application Challenge. He said that the legal fee to the Town for responding to the initial hearing date was \$46,428.00. He explained the how the Town staff prepared for this hearing. He said that the Judge ruled from the bench in favor of the Town and he read the Judge's order to the Board members.

19. Liaison Reports

Denise Mizla said that the Youth Services Board meeting was cancelled.

B. Curran said that there was a Special Economic Development Commission meeting regarding the CTIP application which was presented earlier in this meeting.

R. Coyle said that she attended the Building Committee meeting which she spoke about previously during the meeting.

20. Executive Session to Discuss a Personnel Matter

R. Coyle moved to enter into executive session to discuss negotiations a personnel matter, seconded by D. Mizla. Unanimously approved. MOTION CARRIED

Entered into executive session at 9:05 p.m.
Exited from executive session at 9:12 p.m.

21. Discussion and Possible Action on a Personnel Matter
No action taken.

22. Adjourn

D. Mizla moved to adjourn at 9:13 p.m., seconded by B. Curran. Unanimously approved MOTION CARRIED.

Respectfully submitted,

Gail Therian, Clerk
Attachments: Copies of Transfers

FY 13/14

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: First Selectman

Reason for Request: Temporary staffing for office coverage - vacancy in position of Executive Assistant to First Selectman due to resignation in September 2013

Reason for Available Funds: Vacancy in position of Executive Assistant to First Selectman due to resignation in September 2013

From:

| Account Number | Account Name | Amount |
|----------------|-----------------|--------|
| 11201-40101 | Regular Payroll | 3,325 |
| | | |
| | | |

To:

| | | |
|-------------|--|-------|
| 11201-40105 | Contractual, Temporary, Occasional P/R | 3,325 |
| | | |
| | | |

7/31/14
Date Requested _____
Department Director or Supervisor - Signature

Print Name Stan Soby, First Selectman

7/31/14
Date Reviewed _____
Chief Financial Officer

8/31/14
Date Approved _____
First Selectman

Date Approved _____
Board of Selectmen Clerk

Date Approved _____
Board of Finance Clerk

FY 13/14

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: First Selectman

Reason for Request: Membership dues to CT Town & City Management Association and International City Management Association for Executive Assistant to First Selectman

Reason for Available Funds: Funds budgeted for technical reference materials for First Selectman's office - memberships in professional organizations include access to reference materials

From:

| Account Number | Account Name | Amount |
|----------------|-------------------------------|--------|
| 11201-42343 | Technical Reference Materials | 200 |
| | | |
| | | |

To:

| | | |
|-------------|--------------------------|-----|
| 11201-43258 | Professional Memberships | 200 |
| | | |
| | | |

7/31/14
Date Requested

[Signature]
Department Director or Supervisor - Signature

Print Name Stan Soby, First Selectman

7/31/14
Date Reviewed

[Signature]
Chief Financial Officer

7/31/14
Date Approved

[Signature]
First Selectman

Date Approved

Board of Selectmen Clerk

Date Approved

Board of Finance Clerk

FY 13/14

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Town Clerk/Finance

Reason for Request: Transfer of employees between departments (Town Clerk, Sewer & Water, Finance) resulting from retirement of Payroll/AP Coordinator in Finance - budget for Finance included assumption of external candidate being hired, therefore longevity and full year of 401(a) contribution not included.

Reason for Available Funds: Transfer of employees between departments (Town Clerk, Sewer & Water, Finance) resulting from retirement of Payroll/AP Coordinator in Finance - funds included in Town Clerk budget for longevity and full year of 401(a) contribution based on prior employee - new hire not eligible for these benefits in FY 13/14.

From:

| Account Number | Account Name | Amount |
|----------------|--------------------------------|--------|
| 11501-40101 | Town Clerk - Regular Payroll | 450 |
| 11501-41230 | Town Clerk - FICA & Retirement | 3,073 |
| | | |

To:

| | | |
|-------------|-----------------------------|-------|
| 11301-40101 | Finance - Regular Payroll | 450 |
| 11301-41230 | Finance - FICA & Retirement | 3,073 |
| | | |

7/16/14
Date Requested

N. Maggie Cosgrove
Department Director or Supervisor - Signature

Print Name N. Maggie Cosgrove, CFO

7/16/14
Date Reviewed

N. Maggie Cosgrove
Chief Financial Officer

7/31/14
Date Approved

[Signature]
First Selectman

Date Approved

Board of Selectmen Clerk

Date Approved

Board of Finance Clerk

FY 13/14

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Finance

Reason for Request: Payroll training provided in July 2013 by former (retiree) Payroll/AP Coordinator to assist with fiscal year end payroll changes and processing

Reason for Available Funds: Funds budgeted for training resources used to pay retired employee to provide payroll training

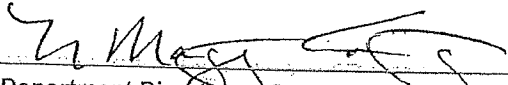
From:

| Account Number | Account Name | Amount |
|----------------|------------------------------|--------|
| 11301-43213 | Mileage, Training & Meetings | 410 |
| | | |
| | | |

To:

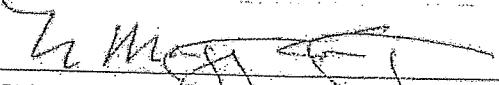
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|-------------|--|-----|
| 11301-40105 | Contractual, Temporary, Occasional P/R | 380 |
| 11301-41230 | Finance - FICA & Retirement | 30 |
| | | |

Jul 14, 2014
Date Requested



Department Director or Supervisor - Signature

Print Name N. Maggie Cosgrove, CFO

7/14/14
Date Reviewed


Chief Financial Officer

8/31/14
Date Approved


First Selectman

Date Approved

Board of Selectmen Clerk

Date Approved

Board of Finance Clerk

14 13/14

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Collector of Revenue

Reason for Request: Need to replace an optical bill scanner prior to July 1. Scanner stopped working on June 17. Scanner reads bar codes from tax bills and enhances speed and efficiency of processing tax payments. The scanner is purchased from the same vendor that provides data processing services to the Tax Office

Reason for Available Funds: Estimated software costs exceeded actual expenses.


From:

| Account Number | Account Name | Amount |
|----------------|-----------------|--------|
| 44205 | Data Processing | 508 |
| | | |
| | | |

To:

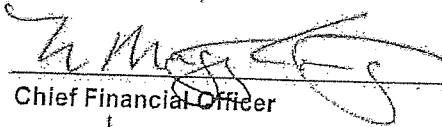
| | | |
|-------|-----------------|-----|
| 42301 | Office Supplies | 508 |
| | | |
| | | |

Jun 17, 2014
Date Requested


Department Director or Supervisor - Signature

Print Name Donald Philips

7/14/14
Date Reviewed


Chief Financial Officer

7/3/14
Date Approved


First Selectman

Date Approved

Board of Selectmen Clerk

Date Approved

Board of Finance Clerk

FY 13/14

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Planning & Code Administration

Reason for Request: Former ZEO worked filled in temporarily on contract until replacement began on 5/5/14

Reason for Available Funds: Unanticipated vacancy of ZEO position

| From: | Account Number | Account Name | Amount |
|-------|----------------|------------------------|--------|
| | 11411-40101 | Regular Payroll | 215 |
| | | | |
| | | | |
| To: | 11411-40105 | Contractual, Temporary | 215 |
| | | | |
| | | | |

6-17-14
Date Requested

ALZ

Department Director or Supervisor

7/14/14
Date Reviewed

[Signature]

Chief Financial Officer

7/31/14
Date Approved

[Signature]

First Selectman

Date Approved

Board of Selectmen Clerk

Date Approved

Board of Finance Clerk

FY 13/14

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Planning & Code Administration

Reason for Request:

Buyout to return invoice for Copier fee not anticipated.

Reason for Available Funds:

More information being sent electronically to Commission members, engineers, etc.


From:

| Account Number | Account Name | Amount |
|----------------|--------------|--------|
| 11411-44217 | Postage | 450 |
| | | |
| | | |


To:

| | | |
|-------------|--------|-----|
| 11411-42233 | Copier | 450 |
| | | |
| | | |


Apr. 29, 2014
Date Requested


Department Director or Supervisor

7/10/14
Date Reviewed


Chief Financial Officer

7/31/14
Date Approved


First Selectman

Date Approved

Board of Selectmen Clerk

Date Approved

Board of Finance Clerk

FY 13/14

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Planning & Code Administration

Reason for Request: Appraisal of property for Open Space grant & marketing analysis for YMCA, not planned for.

Reason for Available Funds: No protective clothing needed to be replaced this year.

| From: | Account Number | Account Name | Amount |
|-------|----------------|-------------------------------------|--------|
| | 11411-42323 | Protective Clothing & Safety Equip. | 315 |
| | | | |
| | | | |
| To: | 11411-44208 | Professional Services | 315 |
| | | | |
| | | | |

6-12-14
Date Requested

AdZ
Department Director or Supervisor

7/14/14
Date Reviewed

[Signature]
Chief Financial Officer

7/21/14
Date Approved

[Signature]
First Selectman

Date Approved

Board of Selectmen Clerk

Date Approved

Board of Finance Clerk

FY 13/14

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Town Clerk

Reason for Request: Additional hours worked by employee to provide adequate staffing levels for office coverage requiring pay at overtime rates

Reason for Available Funds: Position vacancy not being filled (staffing reduced from 2 full-time and 1 part-time position to 2 full-time positions)

| From: | Account Number | Account Name | Amount |
|-------|--------------------|------------------------|------------|
| | <u>11501-40101</u> | <u>Regular Payroll</u> | <u>110</u> |
| | | | |
| | | | |

| To: | Account Number | Account Name | Amount |
|-----|--------------------|-----------------|------------|
| | <u>11501-40103</u> | <u>Overtime</u> | <u>110</u> |
| | | | |
| | | | |

Jul 14, 2014
Date Requested

Nancy Bray
Department Director or Supervisor - Signature

Print Name Nancy Bray, Town Clerk

7/14/14
Date Reviewed

[Signature]
Chief Financial Officer

7/14/14
Date Approved

[Signature]
First Selectman

[Blank]
Date Approved

[Signature]
Board of Selectmen Clerk

[Blank]
Date Approved

[Signature]
Board of Finance Clerk

FY 13/14

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Parks & Recreation

Reason for Request: State mileage cost increased. Travel costs by Recreation Staff to cover programs and trainings. New staff were hired so more training is needed. A town car was not available for use by the Recreation staff.

Reason for Available Funds: Equipment was borrowed from a local organization and Bacon Academy. Generators were not needed at the events this year as electricity was available.

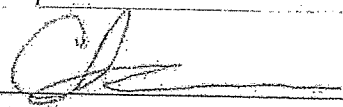
From:

| Account Number | Account Name | Amount |
|----------------|------------------|--------|
| 15201-44237 | Equipment Rental | 2,500 |
| | | |
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To:

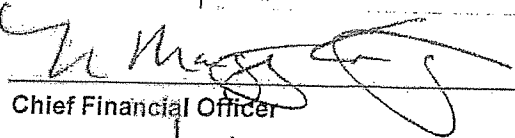
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|-------------|-----------------------------|-------|
| 15201-43213 | Mileage, Training, Meetings | 2,500 |
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| | | |

Apr 7, 2014
Date Requested

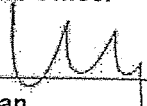

Department Director or Supervisor - Signature

Print Name: Cheryl Hancin

7/31/14
Date Reviewed


Chief Financial Officer

8/31/14
Date Approved


First Selectman

Date Approved

Board of Selectmen Clerk

Date Approved

Board of Finance Clerk

FY 13/14

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Senior Center

Reason for Request: Due to two incidents of theft at the Colchester Senior Center, in late April/early May, 2014, a locksmith had to re-key every door, file cabinet, lock-box and vehicle key, as well as have a drop-safe installed in order to more safely handle money at the senior center. The invoice totals \$3,145.00

Reason for Available Funds: There is money available because both the Director and Program Coordinator were new employees and therefore ineligible to collect the 401(a) benefit.

From:

| Account Number | Account Name | Amount |
|----------------|-------------------|--------|
| 41230 | Fica & Retirement | 3,000 |
| | | |
| | | |

To:

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|-------|------------------|-------|
| 46226 | Building Repairs | 3,000 |
| | | |
| | | |

Jul 29, 2014
Date Requested

Patricia A. Watts
Department Director or Supervisor - Signature

Print Name Patricia A. Watts

7/31/14
Date Reviewed

[Signature]
Chief Financial Officer

7/31/14
Date Approved

[Signature]
First Selectman

Date Approved

Board of Selectmen Clerk

Date Approved

Board of Finance Clerk

FY 13/14

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Debt Service/Transfers

Reason for Request: 10 year Heavy Rescue Vehicle lease purchase agreement authorized in January 2014 with quarterly payments in arrears. The first quarterly payment was due and paid in April 2014 (FY 2013-2014). The remaining quarterly payments for year 1 of the lease are due and payable in July 2014, October 2014, and January 2015 (FY 2014-2015).

Reason for Available Funds: Funds were included in FY 2013-2014 adopted budget for the first year's total annual lease principal and interest payments for the heavy rescue vehicle lease.

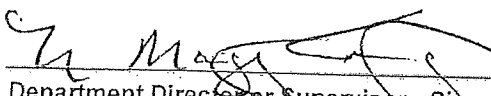
From:

| Account Number | Account Name | Amount |
|----------------|---|--------|
| 18101-49250 | Debt Service - Lease principal payments | 31,201 |
| 18101-49255 | Debt Service - Lease interest payments | 7,497 |
| | | |

To:

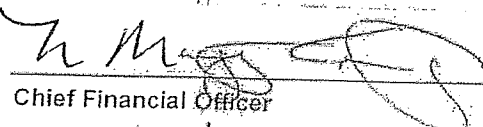
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|-------------|-------------------------------|--------|
| 18501-50700 | Transfer to Debt Service Fund | 38,698 |
| | | |
| | | |

Jul 16, 2014
Date Requested

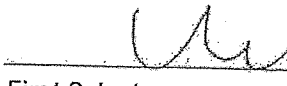

Department Director or Supervisor - Signature

Print Name N. Maggie Cosgrove, CFO

Jul 16, 2014
Date Reviewed


Chief Financial Officer

7/31/14
Date Approved


First Selectman

Date Approved

Board of Selectmen Clerk

Date Approved

Board of Finance Clerk

FY 13/14

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Various

Reason for Request: Non-union employee merit pay increases, elected officials (Town Clerk, Registrars) pay increases, reclassification of employee from non-union to union position, and union contract settlement (Library, Fire, and Public Works)

Reason for Available Funds: Funds budgeted for non-union employee merit pay increases and union contract settlements included in Human Resources Contract Settlements line item

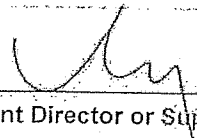
From:

| Account Number | Account Name | Amount |
|----------------|--------------------------------------|--------|
| 11101-50950 | Human Resources Contract Settlements | 67,401 |
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| | | |

To:

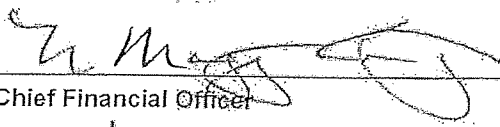
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|----------------------|---------------------------|--------|
| Various - see detail | Various - see detail list | 67,401 |
| | | |
| | | |

7/31/14
Date Requested

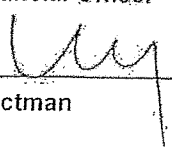

Department Director or Supervisor - Signature

Print Name Stan Soby, First Selectman

7/31/14
Date Reviewed


Chief Financial Officer

8/31/14
Date Approved


First Selectman

Date Approved

Board of Selectmen Clerk

Date Approved

Board of Finance Clerk

Town of Colechester

Budget Transfer - Non-union Merit Increases & Union Contract settlements

| Account # | Department & Account Name | From | To | Explanation |
|-------------|--|--------|--------|--|
| 11101-50960 | BOF - Contract Settlements | | | |
| 11301-40101 | Finance - Regular Payroll | 67,401 | | Funds budgeted for non-union employee merit pay increases and union contract negotiation settlements |
| 11301-41230 | Finance - FICA/Retirement | | 1,863 | Non-union employee merit pay increases |
| 11411-40101 | Planning & Code Administration - Regular Payroll | | 228 | Non-union employee merit pay increases |
| 11411-41230 | Planning & Code Administration - FICA/Retirement | | 4,473 | Non-union employee merit pay increases |
| 12202-40101 | Fire - Regular Payroll | | 473 | Non-union employee merit pay increases |
| 12202-41230 | Fire - FICA/Retirement | | 2,778 | Non-union employee merit pay increases |
| 13200-40101 | Public Works Admin - Regular Payroll | | 380 | Non-union employee merit pay increases |
| 13200-41230 | Public Works Admin - FICA/Retirement | | 7,314 | Non-union employee merit pay increases |
| 15201-40101 | Parks & Recreation - Regular Payroll | | 965 | Non-union employee merit pay increases |
| 15201-41230 | Parks & Recreation - FICA/Retirement | | 1,475 | Non-union employee merit pay increases |
| 15401-40101 | Senior Services - Regular Payroll | | 202 | Non-union employee merit pay increases |
| 15401-41230 | Senior Services - FICA/Retirement | | 658 | Non-union employee merit pay increases |
| 11501-40101 | Town Clerk - Regular Payroll | | 90 | Non-union employee merit pay increases |
| 11501-41230 | Town Clerk - FICA/Retirement | | 1,480 | Elected officials pay increases |
| 11601-40101 | Elections - Regular Payroll | | 202 | Elected officials pay increase |
| 11601-41230 | Elections - FICA | | 619 | Elected officials pay increase |
| 12202-40101 | Fire - Regular Payroll | | 48 | Elected officials pay increase |
| 12202-41230 | Fire - FICA/Retirement | | 3,696 | Reclassification of employees from non-union to union |
| 15101-40101 | Cragin Library - Regular Payroll | | 1,158 | Reclassification of employees from non-union to union |
| 15101-41230 | Cragin Library - FICA | | 5,001 | Library Union contract settlement |
| 12202-40101 | Fire - Regular Payroll | | 883 | Library union contract settlement |
| 12202-41230 | Fire - FICA/Retirement | | 9,923 | Fire union contract settlement |
| 13201-40101 | Highway - Regular Payroll | | 1,454 | Fire union contract settlement |
| 13201-41230 | Highway - FICA/Retirement | | 1,786 | Public Works union contract settlement |
| 13202-40101 | Fleet Maintenance - Regular Payroll | | 935 | Public Works union contract settlement |
| 13202-41230 | Fleet Maintenance - FICA/Retirement | | 4,058 | Public Works union contract settlement |
| 13203-40101 | Grounds Maintenance - Regular Payroll | | 465 | Public Works union contract settlement |
| 13203-41230 | Grounds Maintenance - FICA/Retirement | | 6,153 | Public Works union contract settlement |
| 13601-40101 | Transfer Station - Regular Payroll | | 704 | Public Works union contract settlement |
| 13601-41230 | Transfer Station - FICA/Retirement | | 2,087 | Public Works union contract settlement |
| Totals | | 67,401 | 67,401 | |

FY 14/15

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Planning & Code Administration

Reason for Request: See attached

Reason for Available Funds: See attached

From:

| Account Number | Account Name | Amount |
|----------------|-----------------|--------|
| 11411-40101 | Regular Payroll | 1,000 |
| | | |
| | | |

To:

| | | |
|-------------|---------------------------|-------|
| 11411-40105 | Contractual, Temp. Occas. | 1,000 |
| | | |
| | | |

7-23-14
Date Requested

ALZ
Department Director or Supervisor

7/31/14
Date Reviewed

[Signature]
Chief Financial Officer

8/31/14
Date Approved

[Signature]
First Selectman

Date Approved

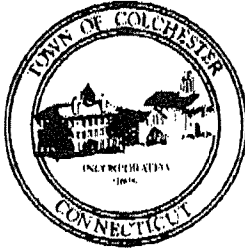
Board of Selectmen Clerk

Date Approved

Board of Finance Clerk

The Code Enforcement Department has had to function without Tim York. Reed Gustafson has functioned as the Towns interim Building Official and has also been responsible for Fire Marshal duties. These tasks are too many for one individual and other staff members have been assuming administrative and other responsibilities. With the summer influx of building permit applications and phone calls, assistance was needed to perform clerical and other administrative duties. In addition it was necessary to re-organize certain operating procedures in the short term as we re-grouped following Tim's death. We did utilize additional outside part time help on several occasions during the last month. As we have only allocated a small portion of funds for temporary work we request a fund transfer of \$1,000 in this category to be used for any additional personnel needed to fill in during this difficult period. That assistance might be for clerical, professional or administrative tasks.

We would use the salary allocated to the building official to cover the fund transfer.



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

DATE: 7/13/2014

BOARDS & COMMISSIONS APPLICATION

Name: Matthew D. Cross

Address: 24 Broadway St #3 Colchester, CT. 06415

Home Phone: 304-368-5649 Email cross.matt.d@gmail.com FAX: _____

Work Phone: _____ Email _____ Town Residency _____ Years

Party Affiliation: Democrat Republican Unaffiliated (circle one)

Commission or Board you are interested in serving on: sewer and water commission

Educational Background: List name and location of school, # of years attended, Subjects/Major, Did you graduate?

High School: Battle Mountain High School, Montrose Colorado.
Graduated in 1998.

College: Cornell College: ASS. Pre Medicine
University of Iowa: Communication Sciences and Disorders
Indiana University: Doctor of Audiology

Trade, Business _____
Or Correspondence _____
School _____

CONTINUED ON REVERSE SIDE

Work Experience: List length of employment, name and address of employer, position & reason for leaving:

Audiologist in training
 - Clinical externship at CT ENT, 85 Seymour St Hartford Hospital - for one year as part of A.U.D. program. Stopped at end of program

Barista ^{at more} Silver
 - Silver Inn Ballchase - various roles working w/ customers for two years while attending graduate school. Left to begin externship in New England

Teacher's assistant
 - Indiana University - for one year during first year of graduate school. Position only was offered for one year

- Prior work in molecular biology labs at the University of Iowa - Inquire for details

Are you capable of making the commitment of time necessary to serve on this Board or Commission? Yes as needed

Why are you interested in serving? I am impacted by the decisions that are made at the community level of government. I feel it is vitally important that a community strive to have the highest quality of education, the most beautiful art produced by the most collaborative creative community, and public events and goals that bring people together to be a community. I think the burden of this should be shared fiscally, but I also realize that these goals can not exist without solid infrastructure for things like sewer water.

Do you have any experience or familiarity with this area? I am not familiar with sewer and water specifically with the exception of a some work on my home previously (finished a bathroom in a basement).

However, my work and, especially, my academic experience has trained me to be an excellent problem solver and critical thinker.

If you are not appointed to this board or commission, would you be interested in other forms of public service? Yes

Which ones? I would be willing to entertain the idea of serving on any other board or commission should the need arise.

Date: 7/13/2014

Signature: [Handwritten Signature]

To: Board of Selectman

From: Adam Turner

Re: Community Tax Incentive Program Application (CTIP)

Date: 7/30/14

Pursuant to Ct Statute Sec. 12-65(b) and local ordinance, the Economic Development Commission has received an application for Tax Abatement. The proposed project includes a sports complex on old Hartford Road that contains several soccer fields, a full indoor track and field facility and other accessory uses such as a restaurant/concession stands and pro- shop. The staff report on this project is included as well as the project application.

Motion: - Move to accept the recommendation of the Economic Development Commission regarding the Colchester Sports Complex and set a Town meeting date of ---- to consider this proposal.

Report – CTIP Application – Colchester Sports Arena

Introduction

The Community Tax Incentive Program (CTIP) has been used in Colchester for many years. The program authorized under State Statute 12-65(b) permits agreements between municipalities and owners of property to fix the assessment of property for a specified period. The program is applicable to any individual, group or entity that pays or will pay real estate taxes in Town, provided that the applicant is not delinquent in the payment of any taxes or service charges to the Town and the applicant plans to invest at least \$25,000 for either the construction of a new facility or the expansion of a current operation. In determining whether to award and/or apply this program, leader must determine whether the applicant evidences a solid financial base and potential for growth.

Process

Qualified applicants for tax incentives are required to present their application initially to the Economic Development Commission. The members of the Commission review each application and make a determination as to whether incentives are appropriate, based on criteria and findings established by the Commission. If they determine that incentives are appropriate, Commission members will further determine the appropriate amount and duration for the incentive.

From this review by the Economic Development Commission, the application and recommended incentive package is sent to the Board of Selectmen. The Selectmen consider the recommendation and may adjust the package, as they deem appropriate. After the Selectmen's review, the package is brought before the legislative body of the Town, (the Town Meeting), for approval. The Town Meeting is the sole decision maker regarding the approval of the incentive package. The members of the Economic Development Commission and the Board of Selectmen simply develop recommendations for the package.

Standards

The Economic Development Commission recommends tax incentives after considering the following criteria:

- Need for incentives
- Potential for new job creation
- Providing a product, need or service to the local community
- Appropriateness of the business to its proposed location
- Possibility for the business to spawn other new businesses

- Planned use by the business of other Colchester vendors
- Compatibility of the project with the environment and town resources
- Contribution to the Town's infrastructure, including roads and utilities
- Net gain provided to the Town tax base
- Improvement or renovation to historic structures

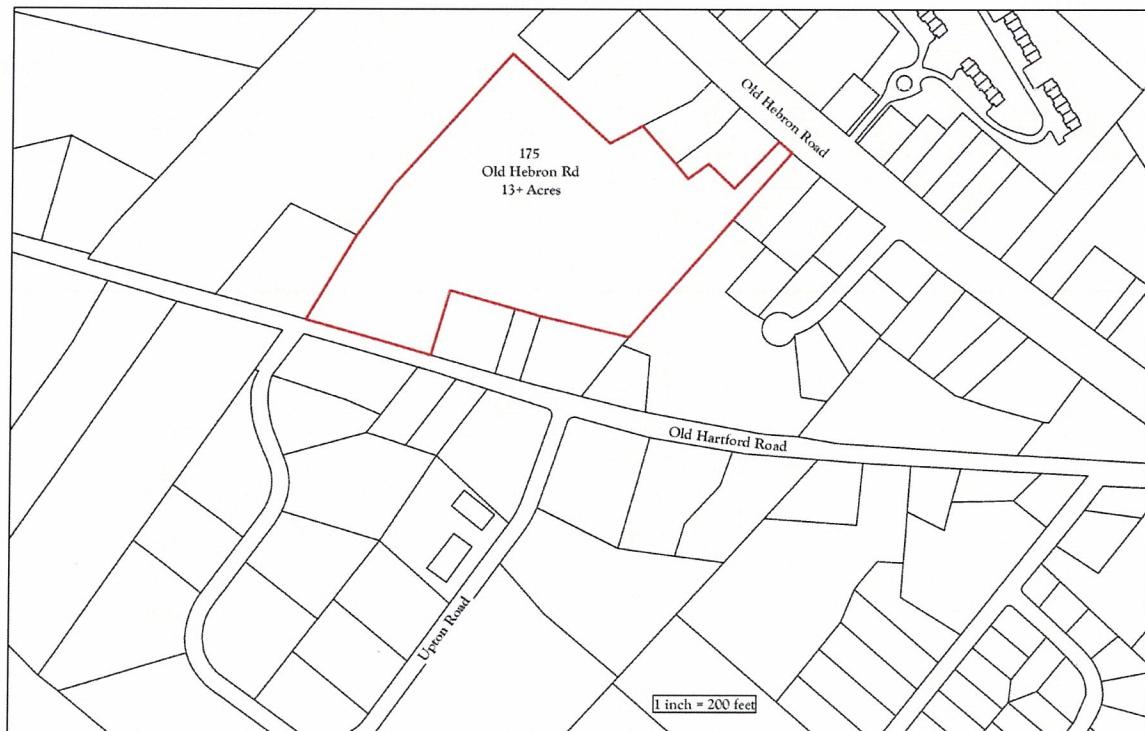
The members of the Commission may award tax incentives to a commercial real estate developer, provided the developer covenants to pass through to tenants, on a prorate basis, the benefit of the incentive award.

Background

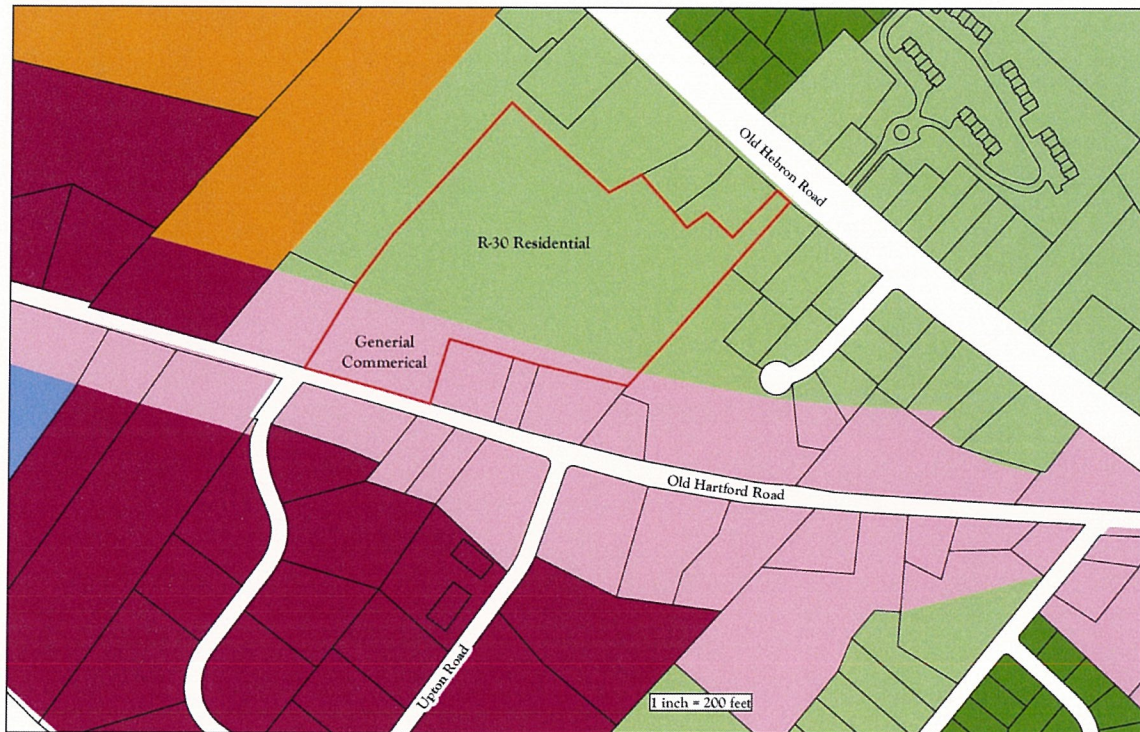
The Colchester Sports Complex (CSC) is proposed to be a 152,000 square foot indoor sports facility that will include 4 indoor turf fields, a full Olympic style track and field facility and accessory concession, restaurant and sports equipment retail/service operations. The property is projected cost in excess of \$10,000,000 to complete.

The facility is projected to generate 15 full time positions and 33 part time positions. The facility is projected to attract 750,000 patrons annually and is projected to generate approximately \$3,000,000 annually in total sales by the fifth year of operation.

The project is to be located at 175 Old Hebron Road although the entrance is projected to be on Old Hartford Road. The property is 13.67 acres in size and is currently vacant. The property is currently appraised at \$110,400.



The property is situated between two arterial roadways. The property is zoned commercial on the Old Hartford Road side (south) and residential on the Old Hebron Road frontage (north). The project will require zoning approval as well as agreement on service from the Water and Sewer Department. The property also will utilize frontage that requires approval from the State Department of Transportation.



Findings

- The CSC is projected to cost in excess of \$10 million to complete.
- The project meets the intent of the CTIP program as it provides economic activity, jobs and also direct and indirect benefit to both residents and businesses in the Town.
- The project addresses a local and regional need for more athletic facilities. On the local side, the need for additional soccer fields has been raised for many years. There are only a two indoor track and field facilities in the region and are not readily accessible and require significant travel expense. On a regional scale, the trend toward travel squad tournaments has resulted in a need for large indoor facilities that have multiple fields and warmup/training areas.

- Need for incentives – the project involves a large financial commitment that will require significant financing. In addition the project’s fiscal projection identifies a net loss for three years following the projects opening. The incentives proposed for the this project provides a cash flow relief needed during the initial three year period to off-set some of the expected losses. In addition the ability to attract project financing will be improved if the incentives are provided.
- Potential for new job creation – the project application identifies that the sports center will directly create 48 jobs. In addition the project has the potential to create jobs in the food service, retail and other sectors of the local economy.
- Providing a product, need or service to the local community. As discussed the project will provide additional ball field capacity in areas of identified need. The town has long been unable to full provide service to all reach
- Appropriateness of the business to its proposed location – the property is slated to be located with direct access on an arterial roadway close to the town center and close to access points of Rte. 2, a limited access roadway. The project is also in direct proximity to the Towns recreational complex.
- Possibility for the business to spawn other new businesses – As noted the facility will provide significant and broad opportunities for other businesses to spawn ranging from retail to service industries. If these projections prove accurate it is also not out of the range of possibilities for larger projects to be marketable that are currently not. For example this facility intends to attract teams from throughout the region and through-out New England. If that occurs it is not out of the question that lodging might be required and a hotel developed to address that need.
- Planned use by the business of other Colchester vendors – as noted above the project will spawn significant opportunities for off-site vendors and businesses. Colchester businesses in the food service, retail and miscellaneous service sectors will see immediate impacts in their businesses once the project is completed
- Compatibility of the project with the environment and town resources – the property will have no impact on natural resources. The property will not impact wetlands or other natural resources

- Contribution to the Town's infrastructure, including roads and utilities – The project will require municipal water and sewer service and as such contributes significant user fees to the town. The project will derive access entirely from State maintained roadways.
- Net gain provided to the Town tax base – the Town's tax base will see significant improvement from this project. The applicant has identified that the Town might receive an additional \$840,000 over the initial 10 year period from this project but the return might be greater given all of the indirect benefits accruing to other businesses should the sports center attract the number of clients projected. In addition the project will provide relief to the school board as travel to utilize track and field facilities will be eliminated.
- Improvement or renovation to historic structures – not applicable

The members of the Commission may award tax incentives to a commercial real estate developer, provided the developer covenants to pass through to tenants, on a prorate basis, the benefit of the incentive award.

Recommendation:

We recommend that the Board of Selectman favorably view the Colchester Sports Complex and promptly schedule a Town Meeting for its consideration by residents. We recommend that the CTIP abatement be as follows:

100% of tax over the current base for a period of four years from the time certificate of occupancy is given. This is projected to provide approximately \$210,000 annually in tax relief and \$840,000 abatement in total. Following the initial four year period, we recommend a 75% abatement for years 5 and 6. This is projected to provide approximately \$157,500 annually in tax relief and \$315,000 abatement in total during year 5 and 6. Finally we recommend a 50% abatement for year 7. This is projected to provide approximately \$52,000 in tax relief. Total abatement proposed under the scenario presented is \$1,260,000. Total taxes to be paid on the initial seven year period is approximately \$210,000. Specific amounts are identified in the following table.

| Year | Taxable Value | Abatement | Tax Abated | Tax Paid (\$) | Total Abated(\$) | Total Paid (\$) |
|------|---------------|-----------|------------|---------------|------------------|-----------------|
| 1 | 7,000,000 | 100% | 210,000 | 0 | 210,000 | 0 |
| 2 | 7,000,000 | 100% | 210,000 | 0 | 420,000 | 0 |
| 3 | 7,000,000 | 100% | 210,000 | 0 | 630,000 | 0 |
| 4 | 7,000,000 | 100% | 210,000 | 0 | 840,000 | 0 |
| 5 | 7,000,000 | 75% | 157,500 | 52,500 | 997,500 | 52,500 |
| 6 | 7,000,000 | 75% | 157,500 | 52,500 | 1,155,000 | 105,000 |
| 7 | 7,000,000 | 50% | 105,000 | 105,000 | 1,260,000 | 210,000 |

- The project is assumed to have an assessed value of \$10,000,000 and an assessed value of \$7,000,000. The mil rate is assumed to be constant at 30.



To: Board of Selectman Members
From: Planning Staff
Re: Tonys Junkyard
Date: July 29, 2014

Memorandum

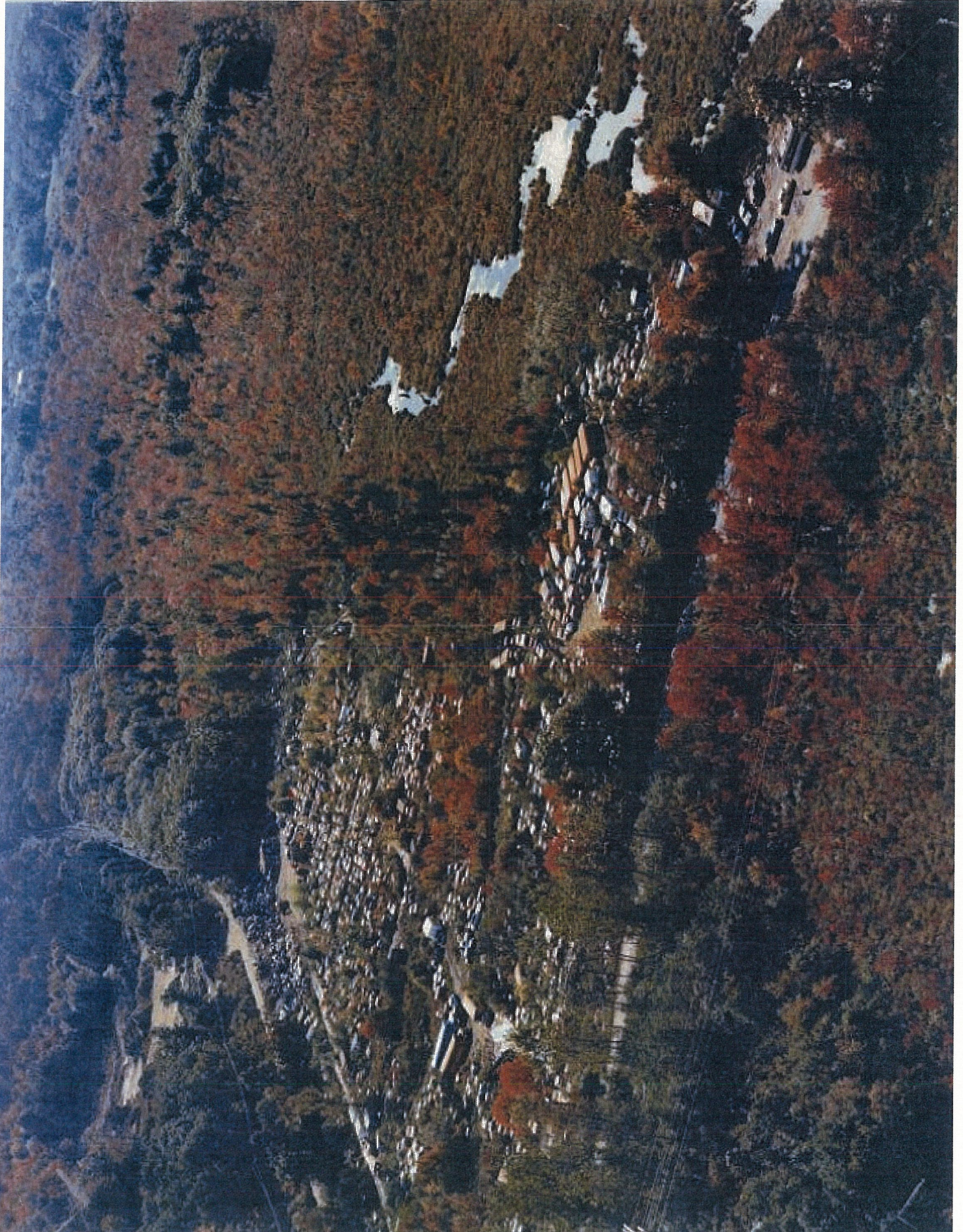
For several years the Town has been attempting to work with the owner of Tony's junkyard to clean up the site. The site is located directly adjacent to the airline trail and the Judd Brook and contained over 1,000 vehicles as well as associated batteries. As the site was opened in the early 1960's these items were in various states of decomposition and disrepair. And as the site was opened in the 1950's the items were not stored with much regard to current safe environmental practices. There had been no effort to clean up the property in many years.

In late 2011, the Planning and Zoning Department began to discuss clean up options with the property owner. As, the junkyard property had a significant amount of cars, junk and debris located within the wetlands, brook and the associated upland review area; it was technically in non-compliance with the towns wetland regulations request.

For the next few years various efforts were made to permit and clean up the site. These efforts included significant field work completed by staff as well as extensive remediation effort from the staff and property owner. A permit was granted by the Wetland Commission in mid-2013 and in early 2014 work began in earnest. An estimated – cars, trucks, buses, fire engines and other vehicles were removed from the site.

While the majority of the vehicles, junk and debris previously located within the regulated areas, as well as much of the upland areas have been removed more remains to be done. These items regard removal of tires, grading and other issues regarding site drainage and access.

Staff will make a short presentation on the status of the clean-up.





Resident Trooper Supervisor
Sgt. Joe Mercer #176

State of Connecticut



Colchester Police

Connecticut State Police Colchester Resident Troopers' Office

Colchester Police Department
Equipment purchase request; budget transfer request

In an effort to modernize the patrol response capabilities of Colchester Police Officers in regards to "active shooter" incidents, the below equipment is requested to be purchased from funds obtained through the sale of the Police Department's "DARE" Corvette in the fiscal year 2013/2014. The sale of the vehicle generated \$25,500 in revenue, which has been deposited into the town's "Vehicle Reserve" fund. I request that these funds be transferred to the town's "Equipment Reserve" fund for expenditure (please note that this transfer and expenditure would be listed as a FY 2013/14 transaction, as that is when the funds were generated) on the following items, which will be utilized to establish a much needed "Active Shooter Response Kit" for each officer:

- 8 Stag Arms .223 cal. Patrol Rifles (P.D. currently has only 3 rifles)
- 11 AR500 Armor OPII plate carriers and magazine storage (includes level IV armor plates)
- 11 Individual First Aid/trauma kits (for emergency casualty treatment)
- 13 Aimpoint PRO rifle optics
- 14 Streamlight STRION rechargeable patrol flashlights
- 14 Streamlight TLR-1 weapon mounted lights

The above items will serve to ensure that all of the Colchester police officers are equipped to respond to emergency situations in town with equipment that has become the standard in modern law enforcement. All officers are presently trained in "active shooter" response and utilize similar equipment in training, but these life-saving items are presently not available to them in the event of a real-world situation. The purchase of this equipment will help ensure the safety of the citizens of Colchester, as well as our first responders.

The Colchester Police currently have 3 Patrol rifles which are not equipped with modern optics and utilize iron sights only. The purchase of the additional rifles will equip each officer with a standard issue patrol rifle for deployment at emergencies. The patrol rifles are user-specific in that each is sighted-in to a specific user to ensure accuracy. The plate carriers provide each officer with a higher level of ballistic protection to include rifle rounds, which would easily defeat standard issue soft body armor worn on routine patrol. In addition, the plate carriers come with an IFAK (Individual First Aid Kit), which would allow police officers to provide emergency trauma care to victims, vastly increasing the likelihood of survival. The IFAK also would allow officers to treat themselves (as trained), increasing the officers' likelihood of survival if injured.

The cost of the items requested is approximately \$25,000 (total cost will likely be less with volume discounts from vendors). The items proposed have a lengthy usable life (10-20 years+) and would not require replacement for many years to come.

I would be glad to provide itemized price quotes for these items if needed. I would also be glad to attend any meetings of the Board of Selectmen or Board of Finance to answer any questions regarding this request.

Respectfully,

Sergeant Joe Mercer #176
Colchester Resident State Police Sergeant

127 Norwich Avenue
Colchester, Connecticut 06415
Phone (860) 537-7270
FAX (860) 537-7252

Strohman Enterprise

Strohman Enterprise
 5612 Olde Hartley Way
 Glen Allen, VA 23060

(804)477-3578
 joe@sedirect.net
 http://www.strohmanenterprise.com

Estimate

| | |
|------|--------------|
| Date | Estimate No. |
|------|--------------|

02/07/2014

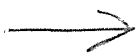
3889

| |
|-----------|
| Exp. Date |
|-----------|

Address

Tim Edwards
 Colchester PD
 127 Norwich Ave
 Colchester, CT 06415

| Service | Activity | Quantity | Rate | Amount |
|--|---|----------|--------|-------------------|
| Aimpoint:PRO | <ul style="list-style-type: none"> • 12841 Aimpoint PRO • No charge for shipping. | 13 | 370.00 | 4,810.00 |
| Streamlight | <ul style="list-style-type: none"> • TLR 1HL | 15 | 115.30 | 1,729.50 |
| Streamlight | <ul style="list-style-type: none"> • TLR long gun remote switch | 15 | 27.15 | 407.25 |
| Streamlight | <ul style="list-style-type: none"> • TLR Batt Door/Switch | 15 | 34.30 | 514.50 |
| <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>③ Stag Rifles @ 1060 each \$8,480 (Complete with slings)</p> <p>④ slings + adapter @ \$40 each 160</p> <p style="margin-left: 40px;"> 8480 160 <u>\$8,640 Total</u> </p> </div> <div style="width: 45%; text-align: right;"> <p>Rifles + Supplies \$8,640</p> <p>Optics + Lights \$7,461.25</p> <hr style="border: 0.5px solid black;"/> <p>Total \$16,101.25</p> </div> </div> | | | | |
| Total | | | | \$7,461.25 |



Accepted By _____

Accepted Date _____

STAG ARMS LLC

515 John Downey Dr.
New Britain, CT 06051
p. 860-229-9994

Quote

| | |
|-----------|------------|
| Date | Estimate # |
| 2/14/2014 | 568 |

| |
|--|
| Name / Address |
| colchester police dept. Cyril Green |

| |
|-----|
| Rep |
| NFD |

| Item | Description | Qty | Cost | Total |
|----------------------------------|---|------------------|------------------|-----------------------|
| Model 2T (5.56 cal) | Right-handed Stag 15 with Samson STAR-C Quad Rail and ARMS #40L Rear Flip Sight S/N | 8 | 900.00 | 7,200.00 |
| Chrome-bolt-carrie... | #UPGRADE# - Chrome-bolt-carrier-assy | 8 | 30.00 | 240.00 |
| Rifle Plus Package | Rifle Plus Package | 8 | 90.00 | 720.00 |
| Blackhawk Storm ... | Blackhawk Storm Sling (70GS12BK) | 12 11 | 30.00 | 360 330.00 |
| Misc. Inventory Part | ambi single point sling adapter | 12 8 | 10.00 | 120 80.00 |
| Shipping & Handl... | Shipping and Handling (FREE LE/MIL SHIPPING) | | 0.00 | 0.00 |
| cgreen_broken@hotmail.com | | | | |
| | | | Total | \$8,520.00 |

\$8,640



AR500 ARMOR

AR500 Armor

2730 E. Jones Ave Ste 104
Phoenix, AZ 85040

Phone # 602.501.9607

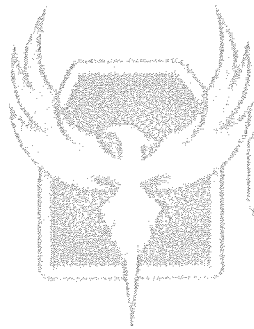
accounting@ar500armor.com
www.ar500armor.com

Estimate

| Date | Estimate # |
|-----------|------------|
| 2/27/2014 | 1086 |

| Name / Address |
|--|
| Colchester Police Department OFC Craig Scheel craig.scheel@gmail.com |

| | | | Project |
|--|-----|--------------|-------------------|
| Description | Qty | Cost | Total |
| OPII Plate Carrier - Blk | 11 | 79.00 | 869.00 |
| 10x12 ASC Curve Plates with Line-x Buildup | 22 | 110.00 | 2,420.00 |
| 6x8 Flat with Line-x Buildup | 22 | 37.50 | 825.00 |
| MA27: Triple Open-Top M4 Mag Pouch | 11 | 20.00 | 220.00 |
| EPIK IFAK Pouch - Black Standard | 11 | 79.00 | 869.00 |
| LEO Discount | | -563.53 | -563.53 |
| Approx - Shipping and Handling | | 120.00 | 120.00 |
| | | Total | \$4,759.47 |



AR500 ARMOR

Customer Signature _____



AAA POLICE SUPPLY

940 PROVIDENCE HIGHWAY (RT 1)
DEDHAM, MA 02026-6806
PHONE: (781) 326-8845
FAX: (781) 326-3963



FAXFAXFAXFAXFAXFAXFAXFAXFAXFAX

DATE 02/27/14 NUMBER OF PAGES (INCLUDING COVER) 1
TO COLCHESTER P.D ATTENTION TIM EDWARDS
EMMIE FAX # TEDWARDS@ColchesterCT.org PHONE # 860-537-7270 OFFICE
860-334-0719 CELL
FROM Jim SUBJECT STATION LIGHT QUOTE

| | | | Total |
|--|-------|----------|---------|
| 15- TLR / HL | 69260 | \$107.95 | 1601.95 |
| 15 - Remote Proximity Switch Plug Strahman | 69135 | \$22.95 | 344.85 |
| 15 - Remote Door Switch Assy | 69130 | \$27.95 | 419.25 |
| 15 - Station HL w/o charger | 74750 | \$68.95 | |
| 15 - Station HL w/AC+DC ONE BASE | 74501 | \$92.75 | 1391.25 |
| 15 - Station HL w/12V DC | 74754 | \$88.95 | |
| STATION 6 BANK CHARGER | 74400 | \$20.95 | 201.95 |

FREE SHIPPING ON ABOVE ORDER
WHEN ORDER COMPLETE

| | | |
|------|-------------------------------------|----------------|
| (15) | Flashlight + Rifle Lights w/remotes | \$3,975.95 |
| (13) | Aimpoint PRO from Strahman (Optics) | 4,810.00 |
| (12) | ?? Plate carriers ?? | \$5,000 approx |
| (8) | Rifles / mags / accessories | 11,700 approx |

\$25,486 approx

~ Established 1955 ~

CLEAN ENERGY COMMUNITIES MUNICIPAL PLEDGE

The Clean Energy Communities program is an initiative funded by both the Clean Energy Finance and Investment Authority (CEFIA-formerly known as the Connecticut Clean Energy Fund) and the Connecticut Energy Efficiency Fund. CEFIA and the Energy Efficiency Fund develop programs which collectively seek to have Connecticut cities and towns both reduce energy use and increase support for clean, renewable energy for municipal facilities. Energy Efficiency Fund programs are administered by The Connecticut Light and Power Company, The United Illuminating Company, Yankee Gas Services Company, The Southern Connecticut Gas Company, and/or Connecticut Natural Gas Corporation (collectively, "the Companies")

By applying currently available energy efficiency and clean, renewable energy technologies the Town of Colchester can save money, create a healthier environment and strengthen local economies; and **accordingly, the Town of Colchester makes the following Clean Energy Communities Municipal Pledge:**

1. The Town of Colchester pledges to reduce its municipal building energy consumption by 20% by 2018. Building energy consumption shall be determined by benchmarking municipal building energy consumption to a baseline fiscal year. The Town of Colchester can elect from the following fiscal years to determine its energy baseline year: 2009-2010, 2010-2011, 2011-2012, or 2012-2013.
 - a. The Town of Colchester will seek to reduce its municipal building energy consumption for municipal facilities by at least 20% by 2018. The schedule follows:
 - i. Fiscal Year 2013-2014: 8% Reduction
 - ii. Fiscal Year 2014-2015: 11% Reduction
 - iii. Fiscal Year 2015-2016: 14% Reduction
 - iv. Fiscal Year 2016-2017: 17% Reduction
 - v. Fiscal Year 2017-2018: 20% Reduction
 - b. The Town of Colchester will work with the Companies, contractors or other entities to benchmark its municipal buildings (including board of education buildings) to determine the municipal buildings' energy usage.
 - c. Beginning July 1, 2015, the Town of Colchester agrees to provide documentation of its municipal building energy consumption on an annual basis by the end of the first quarter of the following fiscal year.
 - d. The Town of Colchester pledges to create its own Municipal Action Plan (MAP) to determine its path in reducing its energy consumption. The Town of Colchester may satisfy this requirement by submitting a pre-existing municipal energy plan, sustainability plan, climate change action plan or similar document.
 - e. There is no penalty if the Town of Colchester fails to meet the reduction amounts set forth in the schedule above. However if these reduction targets are not met starting July 1, 2015, the Town of Colchester will not be eligible to receive Bright Idea Grants from the Connecticut Energy Efficiency Fund and Companies under the Clean Energy Communities program.
2. The Town of Colchester pledges to purchase 20% of its municipal building electricity from clean, renewable energy sources by 2018.

- a. The Town of Colchester will seek to make a voluntary purchase of at least 20% of the electricity for municipal facilities from clean, renewable energy sources by annual CEC program requirements. The schedule follows:
 - i. Fiscal Year 2013-2014: 16% Purchase
 - ii. Fiscal Year 2014-2015: 17% Purchase
 - iii. Fiscal Year 2015-2016: 18% Purchase
 - iv. Fiscal Year 2016-2017: 19% Purchase
 - v. Fiscal Year 2017-2018: 20% Purchase
 - b. The Town of Colchester may satisfy this requirement by taking municipal action steps to support clean energy such as opting into Commercial-Property Assessed Clean Energy (C-PACE) or adopting streamlined permitting practices for solar PV systems; purchasing Green-e® Energy certified Renewable Energy Credits (RECs); enrolling one or more municipal facilities in the CTCleanEnergyOptionsSM program; installing Class I renewable energy systems; or any combination thereof.
 - c. The Town of Colchester agrees to provide CEFIA documentation of its municipal clean energy purchases on an annual basis.
 - d. There is no penalty if the Town of Colchester fails to meet the items set forth in the schedule above; however, the Town of Colchester will not be eligible to receive incentive rewards from CEFIA under the Clean Energy Communities program.
3. The Town of Colchester agrees to promote energy efficiency and clean, renewable technologies in its community. The Town of Colchester is encouraged to establish a Clean Energy Task Force, or comparable body. This entity will assist the municipality in meeting the Clean Energy Communities Municipal Pledge and to perform education and outreach among residents, businesses and institutions within the community concerning energy efficiency and clean, renewable energy programs.

By taking the pledge and meeting the Clean Energy Communities Program requirements outlined by CEFIA and the Connecticut Energy Efficiency Fund, the Town of Colchester may qualify, subject to the terms of separate memorandums of understanding, for the following grants:

- a. CEFIA. For every 100 points, the Town of Colchester will earn a 1 kilowatt (or equivalent) clean energy system.
- b. Energy Efficiency Fund. For every 100 points, the Town of Colchester will earn a Bright Idea Grant that can be used for energy-saving projects. The Town of Colchester is eligible for two Bright Idea Grants per fiscal year.

Stan Soby*
 First Selectman
 Town of Colchester

Date

* The Town of Colchester understands that the Clean Energy Communities Municipal Pledge is not a contract, and that CEFIA, the Energy Efficiency Fund, and the Companies have not contracted, committed, agreed or promised, to perform or incur any obligations, in any manner, hereunder.